



Texas Chapter of the Association of Public Safety Officials International

Texas APCO General Meeting Minutes

January 23rd, 2023

Hilton Hotel, Galveston

Called to order 0909 am.

President: Roderick Jackson
President Elect: Shantelle Oliver
1st Vice President: Tamara Bell
2nd Vice President: Kristi Fogleman
Treasurer: Lauren Boozer
Secretary: Amanda "Mandi" Jones
Executive Council: Jeremy Hill
CCAM: Dustin Alexander
Immediate Past President: Cindy Bridges-Logan

Present: Roderick Jackson, Shantelle Oliver, Mandi Jones, Kristi Fogleman, Cindy Bridges-Logan, Jeremy Hill, Tamara Bell, Lauren Boozer

Absent: Dustin Alexander

Call to Order

President Roderick Jackson called the meeting to order at 9:09 am.

Approval of agenda

Lauren motioned to approve the meeting agenda. Shantelle seconded the motion.

Approval of Minutes

Cindy motioned to approve the last meeting minutes. Jeremy seconded the motion.

Treasurer Report

Lauren presented the June-Dec 2022 budget, and emailed the board a copy of the June 2022-Dec 2023 budget. She advised money needed to be moved into the travel budget. Cindy made a motion to move



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the \$51,959.48 into travel. That would balance the budget and add funds to the travel budget. Shantelle seconded the motion.

Old Business

Texas APCO v. Regina Cochran: Roderick sent an update to the membership via PS Connect.

As Chapter President, I am writing to update you on the case of Texas APCO v. Regina Cochran (former Treasurer) that was filed in Harris County Court January 2020 for misappropriation of fiduciary financial property. In August of 2017, it was discovered that funds from the Texas Chapter of APCO's bank account had been used inappropriately by Ms. Cochran. After numerous delays, the prosecution of Regina Cochran has concluded within the Harris County Court system. Ms. Cochran appeared in Harris County court on January 10th and entered into a plea of guilty. Under this plea deal, Ms. Cochran must pay restitution of \$7704 back to our Chapter, including paying \$2000 initially and paying the remaining balance on a monthly basis until paid in full, is on four years' probation, must complete 80 hours community service, attend a mandated Anti-Theft Class, and submit to random urinalysis.

Cindy asked if we have a way to track the money for future board members to be aware. Jeremy suggested creating a line budget item for it.

Past Presidents' Involvement Roderick asked how to keep past presidents involved. Jeremy will ask at the dignitary luncheon during the conference. Jeremy is working on getting the lunch sponsored.

Texas Public Safety Conference

- a. Conference Chairs-There have been issues arise with one of the conference chairs. The board will discuss the issues during the joint meeting with TXNENA.
- b. Joint Board Dinner-The joint TXAPCO and TXNENA board dinner will be at 6 pm at Mario's on the Seawall.
- c. Joint Committee Meeting -The joint TXAPCO and TXNENA board meeting for the Texas Public Safety Conference will be 1/24/2023 at 9am.
- d. Board Session During the Conference |What is Texas APCO-This will be an actual session.
- e. First Timer Attendee Social-Cindy is working on it.
- f. Awards Selection Process-TXNENA extended their deadline to January 27th. The Board agreed to extend TXAPCO nominations to the 27th as well.
- g. Special Recognition – Uvalde Dispatch-TXNENA wants to do a special recognition for Uvalde. Board members were concerned this tragedy would take away from the actual TC Team of



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the Year recognition. If the recognition is in place of the TC Team of the Year award, TXAPCO will go through the process already put in place for TC Team of the Year.

- h. Silent Auction-Last year TXNENA's item raised more than TXAPCO. We need ideas for this year. Everyone needs to come up with ideas. We table this discussion for next meeting.
- i. We will do headshots during the conference again. We will use the conference photographer again.

Texas APCO Elections

- a. 2nd VP Opening-The position is open. Board members need to think who would be a good candidate. Central and south Texas both need representation, so someone from one of these areas would be ideal.
- b. Treasurer and Secretary Positions-February 17th is the deadline for entries. The secretary position opens in 2023. The Treasurer position comes open in 2024.
- c.

Fall Symposium 2023

- a. Cindy Bridges-Logan will be the TXAPCO Chair. We will ask TXNENA who their chair will be during the joint meeting.
- b. Open Registration-We need to open registration earlier. Cindy suggested we open it up the same day our TXAPCO session is at the spring conference. We can have a QR code available during the presentation so people can register and/or see the fall symposium information. We need to make flyers to go in bags at the bag stuffing at conference in April. Last year the registration prices were low: \$75 for non-members who registered early, \$65 for members, \$85 for non-members. If we open registration during the spring conference vendors will see the dates. We need to try to organize registration so that one must register for the conference/symposium before they can get hotel information. That would lessen the number of agencies charging room blocks and using all the hotel space.
- c. Selection of Presenters-Cindy spoke with the presenters from last year, and most of them are willing to come back. The class schedule should be tentatively set by May.

Committee Reports

- a. Membership (MOD Squad & Totes of Love-Mandi requests more TXAPCO decals be made for the totes. Lauren and Cindy both delivered totes to agencies that suffered large losses. Cindy has pamphlets Mandi ordered from APCO International with information about APCO. She will give those to Roderick to store. Roderick suggests creating a clickable link on the TXAPCO website for Totes of Love requests and for award nominations.
Jeremy
- b. Communications- We need more interaction across the board with social media. The Facebook page had an increase in activity last year when award nominations were posted. Cindy suggested each board member send something in each month. Shantelle suggested



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we ask about TC week. Ask what centers are doing to prepare or to celebrate. Cindy suggested a board member scavenger hunt during the spring conference. Kristi suggested making a link that goes to the TXAPCO website from our FB page. Kristi can do an informative video about TCPR.

- i. What can we take back to employers to appeal to them to get more people involved? How can we get more participation for board openings? Jeremy suggested we target communications managers and directors. We could send a letter from the TXAPCO board that states what we do, legislative updates, as well as what the agency actually gains from their employee participating on the board. Skills such as negotiation, networking, management, industry awareness, and Robert's Rules of Order knowledge could all be used.
 - ii. The board discussed covering the costs of professional certification for board members such as CPE, ENP, and RPL. Cindy made a motion that once a year, TXAPCO will open the opportunity for a current board member to choose to obtain either their CPE or RPL. The board member must apply for an APCO scholarship. The funds will be reimbursed upon pass and completion of the course minus scholarship funds. The travel and other incidentals are not included. Shantelle seconded the motion.
- c. Educational/Training-Kelle Hall is promoting the Let's Dish training. It will be Feb 14, 15, and 16. Registration is \$20. Roderick and Shantelle are both going the 16th. Lauren is going to the whole event. \$672 has been the profit thus far.
 - d. Texas APCO ProCHRT Committee-Roderick asked for volunteers through PS Connect, but only got one reply. The committee really needs to have at least 7 people. Jeremy suggested making it part of an RPL service project.
 - e. Legislative-Jeremy reports the 911 Saves Act did not pass. Everything is starting back at square 1. We need to get letter of support from major associations like the Sheriff's Association and the Chief's Association as well as from larger city organizations.
 - f. Technical-No updates

Bylaw and Policy Review

- a. Job descriptions- The job descriptions need to be put in the policy manual.

President's Update

- a. Derek Poarch Resignation- He will be leaving in 2024.
- b. APCO conference 2023- It will be in Nashville, TN Aug 6-9. We will not have a board meeting during the conference.
- c. Let's DISH-see training entry



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- d. 9-1-1 Goes to Washington-9-1-1 goes to Washington is Feb 26-March 1st. Jeremy and Roderick are going. Shantelle is undecided. The hotel is the Ritz Carlton.
- e. 9-1-1 Goes to Austin-9-1-1 goes to Austin is March 19, 20, 21. Roderick, Jeremy, Shantelle, Kristi, Mandi, Lauren, & Cindy are going. Registration for 9-1-1 goes to Austin hasn't opened yet. Andrea Shepard is over that. She has not released that information. Roderick suggests marking \$100 per person for now.
- f. 2nd CCAM vacancy-Dustin has not replied to any efforts to communicate with him. Roderick will try again to speak with Dustin and find out if he can fulfill the position. Until he says one way or the other, we don't know if we need one or two CCAMs. JaCorey Glaude said he would be interested in serving. Shawn Barnes is a past president and also said he would be interested.
- g. TXAPCO Chapter Questions for RPL-Shantelle realized several of the questions don't have answers. TXAPCO also does not have a chart. The board agreed not the place the answers on the website as interaction with the board members is part of the assignment.
- h. Website & PS Connect-Board members should have access. The meeting minutes and important documentation are archived on both.
- i. Future sites for spring and fall conferences- The board discussed South Padre, Amarillo, San Antonio, Austin, Denton, Grape Vine, College Station, New Braunfels. The board will discuss with TXNENA during the joint meeting.

New Business

Nametags

Let Lauren know if anyone needs new name tags.

NENA National Conference

Nena national conference will be in grapevine this year. APCO does not go generally. Roderick and Shantelle are not going.

Elections

The past president is supposed to run Balloteer because they are indifferent. The elections occur during the business meeting.

Lauren made a motion to end the meeting. Cindy seconded the motion.

Roderick adjourned the meeting at 2:48 pm.



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Monthly Board Meeting Agenda

Location: Hilton Galveston Island Resort
Date: January 23, 2023
Time: 9:00 AM

Roderick Jackson, President | Shantelle Oliver, President-Elect | Tamara Bell, 1st Vice President (NP) | Kristi Fogleman, 2nd Vice President | Cindy Bridges, Immediate Past President | Lauren Boozer, Treasurer | Mandi Jones, Secretary | Capt. Jeremy Hill, Executive Council | Dustin Alexander, 1st CCAM | Vacant - 2nd CCAM

I. Welcome

**a. Approval of minutes from last meeting
December 8, 2022**

b. Old Business

- i. Texas APCO v. Regina Cochran (statement to be sent to membership)

II. Treasurer's Report

III. TPSC Conference

a. Conference Chairs Selection Process

b. Joint Board Dinner at Mario's Seawall Italian & Pizzeria

c. Joint Committee Meeting 01/24/2023

d. Board Session during the conference | What is Texas APCO



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- e. First Timer Attendee Social**
- f. Awards Selection Process**
- g. Special Recognition – Uvalde Dispatch**

IV. Texas APCO Elections

- a. 2nd VP Opening**
- b. Discuss Treasurer and Secretary Positions**
- c. Deadline to declare candidacy Feb. 17, 2023**

V. Fall Symposium

- a. Chair Selection**
- b. Open Registration**
- c. Selection of Presenters/Call for Papers**

VI. Committee Reports

- a. Membership (MOD Squad & Totes of Love)**
- b. Communications**
- c. Educational/Training**
- d. Texas APCO ProCHRT Committee**
 - i. Richard (Rick) Erickson, The Woodlands FD (Co-Chair)**
- e. Legislative**
- f. Technical**

VII. Bylaw and Policy Review

- a. Job descriptions**



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VIII. President Update

- a. CEO Derek Poarch - Resignation
- b. APCO Conference 2023 August 6-9 Nashville TN
 - i. Board Meeting? If so, need to submit for a conference room and meeting timeframe
- c. Let's DISH
- d. 911 Goes to Washington
- e. 911 Goes to Austin
- f. 2nd CCAM vacancy
- g. Texas APCO Chapter Questions for RPL
 - i. Place on Website
- h. Website & PS Connect
- i. Future Sites for Spring and Fall Conferences
 - i. South Padre Island, DFW Metroplex, Galveston, Houston, Austin, San Antonio

10:39 AM

TX APCO

01/23/23

Profit & Loss Budget vs. Actual

Accrual Basis

June 2022 through December 2023

	Jun '22 - Dec 23	Budget
Income		
500-122 · Let's Dish	2,405.35	
Transferred from General Funds	0.00	16,333.31
500-100 · Job Postings	0.00	175.00
500-101 · TX Public Safety Joint Conf	72,955.23	11,666.69



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	<u>8,960.28</u>	<u>700.00</u>
	8,960.28	700.00
500-102 · National Member Dues	<u>22,358.23</u>	<u>9,916.69</u>
500-103 · Fall Conference		
TX NENA Fall Conference Income	3,350.23	
Registration	-1,339.41	
Total 500-103 · Fall Conference	<u>2,010.82</u>	
500-104 · TX APCO Booth Sales	0.00	175.00
500-105 · Sponsorships		
TNO Sponsors		
TNO Registrations	217.68	700.00
TNO Sponsors - Other	8,742.60	
Total TNO Sponsors		
Total 500-105 · Sponsorships		
Total Income	108,689.91	38,966.69
Expense		
Insurance	0.00	437.50
500*101 · Joint Public Safety Conference		
Appreciation Gifts	-62.10	291.69
Awards	0.00	1,750.00
Board Dinner	-810.35	291.69
Board Travel and Hotel		
Board Registration	920.00	933.31
Board Travel and Hotel - Other	<u>-118.45</u>	<u>2,333.31</u>
Total Board Travel and Hotel	<u>801.55</u>	3,266.62
Total 500*101 · Joint Public Safety Conference	-70.90	5,600.00
500*103 · Fall Training Conference		
Board Travel\Hotel	217.97	
Supplies	721.76	
Venue	11,327.50	



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Door Prizes	0.00	291.69
500*103 · Fall Training Conference - Other	0.00	1,750.00
Total 500*103 · Fall Training Conference	12,267.23	2,041.69
500*104 · Booth Inventory	72.53	
500*106 · National APCO Conference		
National Conf Give Aways	560.30	816.69
Board Conference Registration	493.00	1,808.31
Board Travel/Hotel	14,727.18	4,375.00
Board Dinner	1,228.27	291.69
Texas Night Out	18,235.30	583.31
Door Prizes	0.00	291.69
500*106 · National APCO Conference - Other	-247.95	
Total 500*106 · National APCO Conference	34,996.10	8,166.69
500*107 · Misc Texas Travel	0.00	291.69
500*108 · Misc Out-of-State Travel	1,857.34	
500*109 · Political Action Committee	0.00	291.69

10:39 AM

TX APCO

01/23/23

Profit & Loss Budget vs. Actual

Accrual Basis

June 2022 through December 2023

	Jun '22 - Dec 23	Budget
500*110 · Board Meetings		
Board Travel and Hotel	2,426.41	1,166.69
Board Meals	651.18	291.69
500*110 · Board Meetings - Other	0.00	1,458.31
Total 500*110 · Board Meetings	3,077.59	2,916.69
500*111 · Scholarship Fund	0.00	291.69
500*112 · Life Members	0.00	175.00
500*114 · Ban Fees		
Merchant Services	0.00	583.31
Total 500*114 · Ban Fees	0.00	583.31
500*116 · ebservices	86.45	2,916.69
500*117 · Operating Expenses		
Reserve	0.00	5,425.00



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General Office Supplies	254.36	583.31
Postage	0.00	175.00
500*117 · Operating Expenses - Other	39.90	
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Total 500*117 · Operating Expenses	294.26	6,183.31
500-118 · Training	0.00	4,666.69
500*119 · Donations		
Sunshine Fund	500.00	
Totes of Love	150.33	291.69
TERT	0.00	583.31
Benevolence	150.00	1,166.69
500*119 · Donations - Other	1,000.00	
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Total 500*119 · Donations	1,800.33	2,041.69
500*120 · Taxes		
Auditor	0.00	466.69
500*120 · Taxes - Other	0.00	437.50
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Total 500*120 · Taxes	0.00	904.19
500*121 · Executive Council		
Travel Expenses	2,349.50	
500*121 · Executive Council - Other	0.00	1,458.31



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Total 500*121 · Executive Council	2,349.50	1,458.31
Total Expense	56,730.43	38,966.83
Net Income	51959.48	-0.14