

Texas APCO Board Meeting 10/15/2020 10:00 am

Members present: Jeremy Hill, Kelle Hall, Robbyn Hart, Roderick Jackson, Cindy Bridges, Greg Ballentine, Mandi Jones

Members Absent: Beth English, Shantelle Oliver

President Jeremy Hill called meeting to order at 10:10.

Approval of Minutes: Jeremy Hill read the minutes for the previous meeting. Kelle Hall motioned to approve the minutes. Roderick Jackson seconded it. Motion passed unanimously.

Financial Review:

Robbyn Hart provided current financial numbers. She has not sent the \$500 hurricane relief check to Louisiana APCO, but will send it today.

Old Business:

Account Investment Amount & Vessel:

Robbyn Hart and Jeremy Hill gathered information on a CD. There was little return and tied up funds. Members discussed utilizing an online bank account that earns interest. Members also discussed what amount of money to deposit in an account. \$25,000 was discussed, making sure to leave a \$100,000 minimum in the operating account. Kelle Hall wants to make sure the bank is FDIC insured. Several banks were suggested: USAA, American Express .60% APY and no minimum balance, Nation Wide-40% APY and no minimum balance, AXOS with .61% APY. Robbyn Hart will look into seeing how much effort and time it will take to move the money.

Project Management Solutions Discussion:

Jeremy Hill suggested Quick Base was too expensive for what is needed. Members discussed continuing to use ASANA due to members already being familiar with it, low cost/free, and the continuity from person to person. Kelle Hall made a motion to make Asana the official project management platform for the TX APCO Board. Roderick Jackson seconded it. Motion passed unanimously. Cindy Bridges suggested updated Asana training for all board members. Jeremy Hill agreed to set up and refresh a TX APCO group and assist members to build their portions.

Inclusion Committee:

Shantell Oliver was not present, so there is not an update. Kelle Hall will meet with her to assist in clarifying and setting up goals.

Health & Wellness Committee Update:

Jeremy Hill has a conference call on Monday, Oct 19th with APCO. There are 90+ volunteers so far.

Secondary Chapter Commercial Advisory Member (CCAM):

Cindy Bridges asked Dustin Alexander with AT&T to be a CCAM. He agreed. Jeremy Hill appointed Dustin Alexander to serve.

Ambassador/Regional Coordinator Positions:

This was Jennifer Garner's project. Jeremy Hill will update Mandi Jones on the project. Only 1 person has volunteered, Sandi Anderson. Mandi will ask her to write an open letter from her perspective to recruit more volunteers. Jeremy Hill will also write a recruitment letter addressing the need for people from all levels of the cake.

San Antonio Conference:

Kelle Hall advised she went on a walkthrough of the convention center. There will be temperature scanners and sanitization stations. Everyone will wear masks. Hyatt is the host hotel.

Continuity of Programs/Projects:

Each project is up and running.

New Business:

Greeting Cards:

Kelle Hall made a motion to spend up to \$1,000 on cards to every ECC across the state from APCO as an introduction to TX APCO and as a recruitment tool. Cindy Bridges seconded the motion. The motion passed unanimously. Robbyn Hart will check with a local business to see if they can print the cards and how much it will be. Kelle Hall suggested we order extra cards for conference goodie bags.

Mandi Jones appointment as Secretary:

Kelle Hall moved to appoint Mandi as secretary of Tx APCO Board; Robbyn Hart seconded it. The motion passed unanimously.

Motion to adjourn made by Kelle Hall. Seconded by Roderick Jackson. Motion passed unanimously.

Meeting adjourned at 11:08 am.

