



Minutes APCO Board Meeting, 9/1/2020, 10:30 a.m.

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Beth English
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Kelle Hall
Immediate Past President
Highland Park DPS
(214) 559-9396
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President Jeremy Hill called the meeting to order at 10:35 a.m.

Members present: Jeremy Hill, Kelle Hall, Robbyn Hart, Shantelle Oliver, Roderick Jackson, Cindy Bridges, and Greg Ballentine

Absent: Beth English & Jennifer Garner

Approval of Minutes: Kelle Hall read the minutes for the previous board meeting. Shantelle Oliver made a motion to approve the minutes; seconded by Cindy Bridges. Motion passed unanimously.

Virtual Platform: Cindy Bridges commented on the TX NENA board meeting that held 8/31/2020. It was very professional, and they had some functions we were lacking during our meeting. She is going to reach out to them to see if they purchased an additional package to see if we can emulate their process (such as polls, muting the members, recording, etc.).

Project Management solutions –Previously used Asana, but many felt it was cumbersome and not user friendly. Shantelle Oliver will look into a solution called “Quick Base”. She said her office uses it, and it provides a lot of features that would benefit the association. She will obtain information regarding the platform (such as pricing and functionality) and will have it for our next meeting.

Account investment amount and vessel

Jeremy Hill raised the idea of placing some of our money into an investment account rather than it just sitting in the checking account without gaining interest. Kelle Hall made a motion to invest \$25,000 in a CD and motion was seconded by Roderick Jackson. Motion then amended by Kelle Hall to invest \$25,000 in a CD account at Wells Fargo, for at least 12 months but not to extend 36 months, in order to get the highest interest for the best return on our investment; seconded by Cindy Bridges. Motion passed unanimously.

Diversity & Inclusion Committee

Robbyn Hart made a motion to create a committee which will focus on diversity and inclusion for all members of our chapter; seconded by Cindy Bridges. Motion passed unanimously. Jeremy appointed Shantelle Oliver as the board liaison for the committee. She will determine goals and purpose of the committee, as well as create a name for it.



Health & Wellness Committee

APCO International has created a wellness committee, and Jeremy Hill was appointed as the chair of that committee. He would like to create a state committee as well. Kelle Hall made a motion to create a health and wellness committee at the state level; seconded by Shantelle Oliver. Motion passed unanimously. He will work with Cindy Bridges on bringing this committee to fruition.

Secondary CCAM position

Jeremy brought forth the need for a Secondary CCAM. Roderick made a motion to ask Dustin Alexander with AT&T to serve; seconded by Robbyn Hart. Motion passed unanimously. Cindy will ask him to join the board.

Ambassador/Regional Coordinator positions

Kelle Hall discussed the failed initiative from about 3 years ago to appoint APCO ambassadors through the state, broken out by regions. They would not be board members but would report to their board liaison. The idea is to increase diversity, training opportunities, and to have these people in place to serve as representatives of TX APCO throughout their regions. Cindy Bridges made a motion that we develop a framework for creating an Ambassador/Regional Coordinator program following the DPS regions; seconded by Robbyn Hart. Motion passed unanimously.

Greg Ballentine and Kelle Hall will put together the framework. Committee will be overseen by Secretary Jennifer Garner.

Continuity of Programs/Projects

In order to retain continuity in the chapter, everyone will still work on the projects they were assigned last year (such as Roderick with Training, Cindy with Communications Jennifer with Membership, etc.).

San Antonio conference

Kelle Hall is the chairperson for the conference in San Antonio in August 2021. There will be 2 on site meetings for committee members prior to the conference (one in November, and one in April or May). APCO International will provide the cost of the hotel rooms but will not pay for travel. Kelle asked the TX chapter to consider budgeting for the cost of transportation for the committee members to and from these onsite visits.

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Robbyn Hart made a motion to budget \$2500 for conference committee travel back and forth to San Antonio; seconded by Cindy Bridges. Motion passed unanimously.

Kelle also discussed an added incentive for volunteers working at the San Antonio conference. She again brought up the idea of paying the membership fee for all TX members who volunteer for at least four hours during the conference. This will benefit the chapter because APCO International will donate \$100 to the chapter for each member who works a total of 4 hours, and the cost of the membership is only \$96. In addition, the chapter will get a portion of the membership fee as well.

Cindy Bridges made a motion for the chapter to pay the membership fee for any TX member who volunteers at least 4 hours during the conference; motion seconded by Roderick Jackson. Motion passed unanimously.

Hurricane relief effort

Kelle Hall made a motion to donate \$500 to the Louisiana APCO chapter's Sunshine Fund earmarked to benefit 9-1-1 professionals who were impacted by Hurricane Laura. Motion seconded by Roderick Jackson. Motion passed unanimously.

Motion to adjourn made by Kelle Hall and seconded by Shantelle Oliver. Motion pass unanimously.

Meeting adjourned at 11:50