

Texas APCO Board Meeting Minutes 07132021

Members Present: Cindy Bridges, Roderick Jackson, Jeremy Hill, Robbyn Hart, Mandi Jones, Greg Ballentine, Shantelle Oliver, Beth English, Dustin Alexander

Members Absent: Robbie McCormick. Robbyn Hart

Call to Order: President Cindy Bridges 1007.

Approval of Minutes: Roderick made a motion to approve the minutes from May 11, 2021. Shantelle seconded the motion.

Financial Report: Robbyn sent an email to Board members with current numbers. She sent invoices to the larger amount sponsors. Cindy sent reminders to entities that claimed they would be sponsors.

Old Business:

Committee Reports:

Historical Committee: Cindy received an email from the Historical Chair of APCO International asking for anything of importance to display for the April conference. Cindy recommends we submit anything we can. Greg doesn't have anything to add currently.

Communications Committee: Mandi has one more MOD Squad member confirmed-Ashley Villalpando-Arredondo. Mandi will create some fun flyers to post on social media for the Mod Squad as well as come up with unique names for the Texas regions. She does need recommendations for possible SOD Squad Members to contact.

Training Committee: Cindy reported for Robbie. There has not been a call for papers for the April conference as of yet. Robbie was going to reach out to the San Antonio Convention and Visitors Bureau for volunteers to work the booth for us. It's unknown if they have replied.

Roderick needs new content to share on Texas Talks. Mandi will create a video for the MOD Squad. The CCAMs will create videos also. All member videos are welcome. We need to have them submitted by the end of August.

Technical Committee: Cindy reported Erik Mayville & Steven Gorena have both volunteered to be Technical Committee members.

APCO International Conference:

Schedule: Cindy shared an over-all APCO schedule with highlighted events that might interest Board members. Board members are encouraged to attend as much as possible. She suggested the Board have the August meeting in person while in San Antonio. After some discussion, the Board agreed a get together would be productive, but an official meeting should be set for after the conference to discuss events and experiences from the conference. Cindy will set up an official dinner for any Board members who are able to attend for Monday night, August 16th. The official meeting will be August 24th via Zoom.

Cindy reached out to Kelle to see if she needs anything. She reports they still need volunteers. We (Tx APCO Board) are set up to take tickets and possibly mingle at the new comer's reception.

Swag Items: Greg has left over swag items from previous events, but not much of any one item. Cindy suggests we order items to have on hand and to give out at the conference. The Board discussed ordering 150-300 items to hand out at the San Antonio Conference. Mandi made a motion to spend no more than \$1,000 on 150-300 items. Roderick seconded the motion. Cindy reiterated the goal is to give away all of the items. Cindy will research items and communicate with Board Members to get them ordered.

TXAPCO Banner: Jeremy thought we might have a pop up banner to set up at our booth. Mandi contacted Kelle Hall. Kelle said TXAPO does not have a banner to set up. Cindy will find out about a banner for sure.

Inventory: Cindy wants to create an inventory to keep up with what items the Board has and where they can be found. She will put it in the TXAPCO Google drive.

Texas Night Out: Shantelle reported there are 48 total registrants. Out of those 37 are members, 11 are guests, & of those 11, 3 are sponsors. Roderick asked if we wanted to create a deadline for registration for TNO for food preparation purposes. He suggested August 9th. The Board agreed. Due to the low registration numbers, Jeremy and Greg will collaborate on inviting out of state members as well as International APCO Board members. The Board discussed the option of allowing entry purchases at the door. The Board agreed purchases at the door will not be allowed to ensure we will not go over the 300 person capacity.

2020 Award Delivery: All of the 2019 awards have been delivered. Several Board members took home 2020 awards and certificates to be delivered from the General Business Meeting in June. Cindy requests plans to deliver them be made by the September meeting. If Board members present the awards and certificates, please make sure to get pictures. If anyone incurs travel costs, save the receipts and contact Robbyn.

New Business:

Meals for Members: Mandi suggested providing meals for randomly selected TXAPCO agencies. This is a way to give back to our membership. Cindy liked the idea and suggested the agency would need to be contacted to find out how many people would be on duty since each agency is different. Mandi will talk to Robbyn to see if there is money in the budget to do this. Cindy is able to print the membership roster. Mandi & Cindy will communicate to move further.

Meeting adjourned 1106.