

Texas APCO Board Meeting Minutes 10142021

Members Present: Cindy Bridges, Greg Ballentine, Shantelle Oliver, Beth English, Robbie McCormick, Lauren Lybrand

Members Absent: Mandi Jones, Roderick Jackson, Dustin Alexander

Call to Order: President Cindy Bridges 1007.

Approval of Minutes: Shantelle Oliver motioned to approve the minutes from July 13, 2021. Greg Ballentine seconded. Approved.

Financial Report(s): Cindy shared the reports received from Robbyn, and there was not too much happening in the financial world. Lauren was introduced as the new Treasurer. Lauren works with Kelle, and was on the last 2022 TX PSC Conference Committee meeting.

Lauren spoke to her background – she runs a family trucking company and handles all the payroll and other finances. She has an assistant, but oversees it.

Cindy gave her a list of things coming up for her to be aware of – 2022 TX PSC Conference is the main thing, and the treasurer is very heavily involved. Welcomed input on any of these things that are in progress – software, contracts, etc. Everyone does things a little differently, so all input is welcome.

We introduced ourselves to Lauren and let her know who we are and what we do.

Greg Ballentine – Director for Denco 911 District, Texas APCO Executive Council Representative – basically a liaison between national and state chapter.

Shantelle Oliver – 1st VP of Texas APCO – Interim Executive Director for TC911

Robbie McCormick – 2nd VP of Texas APCO, TC @ TC911 District – just getting my feet wet and trying to divide conference from board business and I ask a lot of questions.

Beth English – CCAM for Texas APCO and I don't know what I do yet. I am still figuring it out. Work for Commercial Electronics.

Plan for transition between Robbyn and Lauren: Asking the board to authorize a flight to Lubbock and sit down with Robbyn to catch up on where we are and what we are doing. This is not something Cindy believes can be done over the phone or even in a virtual meeting. Once that meeting is done, she will officially take over the ALL the finances without input or assistance from Robbyn. I hope this will happen before Thanksgiving so we are ready for sponsorships, etc. for conference. No date has been set yet, but it is coming and the plan and costs will be put out to the board for approval.

Cindy asked who has signature cards for the Tx APCO account. No one really knew. Cindy agrees with Greg that it should probably just be President and Treasurer

Cindy told Lauren that we need her bio and picture for the website. Shantelle manages the website, and she will need that information.

Committee Reports:

Communications – Mandi Jones/Shantelle Oliver

Shantelle reporting. She advises that the newsletter has not gone out yet. She knows that someone was asking if it was too late to submit.

Training – Robbie McCormick

Robbie asked for specific details of what the state level is wanting to do with training.

Cindy explained that in the past Texas Chapter sponsored big training for the state. For instance, we paid for Adam Timm, and everyone got to attend for free.

She advises that we as a committee can decide how we want to spend it and that we should be giving back to the membership who pay dues in this way. Mold it any way you want.

Cindy will provide the training budget. I will provide what might be wanted the most across the state after meeting with the TNT RTTC group later this month.

Membership (MOD Squad) – Mandi Jones

Not here – Cindy says her talks with Mandi she says she is still working on the MOD Squad.

Technical – Erik Mayville & Steven Gorena

Single sign on is still a struggle. This adds to multiple support tickets and delays and stress. He is going to talk with the other co-chair and see if there is a simple solution that we can post in our PS Connect board. Maybe get further information from others. Cindy will share their written report that they provided to her.

President Reports:

Contracts for TXPSC

Contracts for conference at this point – not sure which agenda item this will go under – finance or conference items.

The big one that will affect all of us is the 2023 Conference in Galveston. It is pretty standard and the same as past years with some slight fee increases. Kelle is still working on the RFP's for future ones past 2023. All the contracts are shared via email.

Finances

Nothing additional to report that we have not spoken about

Individual Forward Goals Planning

Meeting with Robbie this afternoon and will plan a meeting with Lauren. These are individual goals within Texas APCO and personally.

Old Business:

Website & Social Media

We are going to be working on this – we have not posted anything in a while. You all can help with this. If you see something worthy, we can share it here as well. I do not think anyone wants to miss good news or share our thoughts with those not having a good time. We need to work on this monthly, and sorry we dropped the ball last month. I know that Shantelle has done everything I have asked her to do and it is being well maintained.

Texas Talk YouTube Videos

Christy Williams has some good videos to share. We have reached out to see if we can share them on our channel. Anyone can post videos on things we are doing or creating or can assist our members and communications in general.

2020 Award Winners Delivery of Awards Plan

Roderick said that he went to do them and has pictures. Shantelle advised we are going to Cleburne next Wednesday. Cindy says to take pictures.

APCO Conference wants to know when we open our award nominations. We are going to need to pick a date pretty quickly. Robbyn played a major part in setting these dates, so it may be something we need to tap into her for.

Cindy advises that this is why she is so transparent – in case she gets hit by the bus, everyone knows what is going on.

Need people to help on the awards committee, there are many tasks to be done.

2022 TX PSC Conference Info:

Sponsorship numbers (Kelle Hall)

Numbers are really high. We are at \$70k already in sponsorships and they know we are a good one and big one. WE are not done. The big one was snatched up really quickly.

Sessions (Robbie Info)

Cindy says that she will have the block schedule with her notes and entries back to Robbie soon. Almost all slots are full, and it is going well. Approval letters have gone out. Bios are next.

Board Registration – Open Dec 1st

We have to pay for these and then they are reimbursed by APCO, just like national conference.

Please plan to attend. Our big business meeting is held there and we need everyone's attendance.

Yoga Instructor?

We are still looking for one. The classroom the first day and the sessions on the next two days.

Reach out to Kelle Hall if you know anyone.

Next Conference Committee Call is November 9th @ 0900 hours. All board members are welcome to sit in on these meetings, but it is not required.

The Board Meeting is scheduled that same day @ 1000 and that seems to be too much of an overlap. Is it okay to move ours from Tuesdays to Thursdays? Cindy will send those out when she moves them.

Does anyone have any new news?

Shantelle asked how to be added to the conference committee calls? Kelle will add her. Cindy says that it would be good for Shantelle as she will soon move up to President Elect and these are things she needs to know.

Shantelle moved at 1131 to adjourn. Greg seconded. Meeting adjourned

Texas APCO Board Special Session Via Email 09/30/21

Members: Cindy Bridges, Roderick Jackson, Jeremy Hill, Robbyn Hart, Mandi Jones, Greg Ballentine, Shantelle Oliver, Beth English, Dustin Alexander, Robbie McCormick. Robbyn Hart

Due to extreme ill health Robbyn Hart resigned as Treasurer. She sent an official resignation email to board members Sept 15, 2021. Cindy nominated Lauren Lybrand to be the new Treasurer on Sept 29, 2021. Beth made a motion to accept Cindy's nomination of Lauren Lybrand as Treasure. Shantelle seconded the motion. All Board members agreed to ratify the nomination.

Respectfully submitted for official records 10/01/2021 by Secretary Mandi Jones