



April 16, 2020  
Meeting of the 2019-2020 Board

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**Members Present:** Kelle Hall-Simon, Jeremy Hill, Cindy Bridges, Roderick Jackson, Robbyn Hart, Jennifer Garner, Greg Ballentine

The meeting was called to order by President Kelle Hall-Simon at 10:04 AM. There was a quorum present to conduct business.

### **Minutes**

A motion to approve the minutes as presented of the March 19, 2020 meeting of the Board was made by Cindy, seconded by Roderick and approved unanimously.

### **Treasurer's Report**

Robbyn reported on the balance of the checking account.

### **Conference Finances Update**

Robbyn reported \$14,040.00 in attendee fees and \$1700.00 to vendors has been refunded.

### **Officer Election Update**

Kelle wants to open the vote link to board to ensure is working properly before it goes to membership. Only full members can vote, we need to ensure members are aware. Cindy suggested we wait to change bylaws at the conference so people will be aware and Greg advised is a non-substantive change since is just a change in terminology not a change in procedure. Kelle shared Beth's concern about officers who are sworn in during the rescheduled conference will be able to maintain that status until 2023. Kelle also stated she expects a run-off (tentative date of June 1, 2020) since the winner must have 50% of the votes.

### **Spring Conference Updates**

Greg plans for the luncheon to be Tuesday, Sept 1. Kelle ordered RTIC type cups with APCO logo.

Kelle advised Kevin with Ector Co 911 is letting us have the speaker and 75 autographed books for keynote closing session prior to luncheon.

### **Standing Committee Updates**

*Communications* – Cindy: updating Facebook and Twitter; removed the PSTC from our Facebook page. Kelle requested the candidate photos on Facebook be cycled thru sizes so it doesn't look like we are supporting Shantelle.

*Membership* – Jennifer: Ana is stepping out of the membership committee role. Jennifer will post the role on TX APCO PSConnect's forum looking for interested parties.

*Awards* - No updates.

*Training* – Everything is on hold due to COVID.

*Orlando Conference TNO* - Cindy: There is a chocolate factory tour w/in walking distance of the hotel we could do Saturday or Sunday. There are also 2 restaurants within walking distance and the Go Kart place 2 miles away. Cindy will send links to all for board vote. Kelle suggested Painting With a Twist.



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*San Antonio Conference* - Roderick: Spoke with Ms. Espinoza with the San Antonio Visitor's Bureau a few days ago; she will also attend Orlando conference and bring San Antonio swag to promote the San Antonio APCO International conference. Gave her a budget of \$1,000.00. She has day and evening backdrops, photo frame drop and props. Jeremy suggested Tito's hand sanitizer as swag to promote San Antonio, and Cindy will look for contact & find out if they will provide for the Texas APCO booth.

*General Business* - Kelle advised Sam is stepping down following death of his father. She called Bill Behar who suggested we move Beth from Secondary CCAM to Primary and open the 2<sup>nd</sup> position for vote in the fall. The Board needs to decide who we want and tell them to put their name in hat, the CCAM is selected by vendors.

Kelle also canceled the fall conference and said we won't see profit until January for Galveston conference and the work for Galveston 2020 and 2021 will overlap as a result of the reschedule. Audri is reaching out to Denton location for same rates in 2021 fall conference.

Robbyn said the Board voted and agreed on insurance during the last meeting, she will buy conference insurance, said we used to have it and will research the prior contracts.

Kelle requested we each write a job description for our positions for future board members to have guidance and be engaged.

Meeting adjourned at 10:55 AM