



June 18, 2020
Meeting of the 2019-2020 Board

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Members Present: Kelle Hall-Simon, Jeremy Hill, Cindy Bridges, Roderick Jackson, Robbyn Hart, Jennifer Garner, Greg Ballentine, Beth English

The meeting was called to order by President Kelle Hall-Simon at 11:24 AM. There was a quorum present to conduct business.

Minutes

A motion to approve the minutes as presented of the May 21, 2020 meeting of the Board was made by Robbyn, seconded by Jeremy and approved unanimously.

Treasurer's Report

Robbyn reported on the balance of the checking account and advised we will move to a calendar year budget; she will send monthly transaction reports through December.

Conference Finances Update

Robbyn and Rosemary are issuing refunds.

Officer Election Update

Shantelle Oliver has been named as the new 2nd Vice President.

Spring Conference Updates

The 2020 Joint Conference has been canceled and a new contract signed with Galveston to hold the 2022 Conference there. The recipient of the 2020 scholarship will remain the same and the opportunity to apply for a 2021 scholarship will be announced. Dates for the 2021 Spring Conference are April 11-14.

Standing Committee Updates

Communications – Cindy: Newsletter is complete.

Membership – Jennifer: Robbyn will connect Mandi Jones and Jennifer via phone. Kelle suggested a membership drive through December, Robbyn will check the budget for prizes.

Alumni – Greg: none.

Training – Roderick: Gloria Johnson is on board with being the Training Committee Co-Chair.

Awards – Robbyn: No changes. Cindy, and Beth suggested visiting this year's winners at their centers. Robbyn reported the throw fundraiser is doing well but no applications have been received. Kelle will talk to Frances about drafting an official letter to outline the application.

Orlando Conference TNO – Board voted to not host TNO this year due to social distancing restrictions; would be difficult to network in these conditions. Kelle found custom design face masks for giveaway but full price not in budget, though APCO will reimburse some of the funds. Greg motioned we move TNO money to that fund; Roderick 2nd and motion was approved by all. All giveaways must be individually



packaged, therefore prior to the conference, we will have bag stuffing Friday night in Orlando. The Board dinner will be Saturday night.

San Antonio Conference – Roderick: Waiting on backdrop, photo op frame, and giveaways or hand sanitizer from visitor's bureau to take to Orlando booth.

General Business

Kelle:

- No fall conference contracts have been signed
- 9-1-1 Goes to Austin: Texas NENA is getting an MOU together for Texas APCO to join
- Reminder to send position descriptions to Jennifer
- Suggested approaching Ray Pheris to serve as the budget chair. Greg will look into what the National APCO budget committee does for reference.
- Had Roderick look into hosting costs for meetings, discussed purchasing a Texas APCO account versus using a Board Member's existing "work" account. Robbyn suggested we purchase our own. Roderick motioned we spend up to \$500 to explore virtual meeting process, Greg 2nd all approved.
- General meeting scheduled for July 16, 10:00 AM. Suggested and reviewed agenda items. She will ask Joe Hannah if he will to swear in our officers. The agenda needs to be posted ASAP prior to meeting, but not 30 days prior as was previously believed.

Roderick:

- No update to the investigation.

Robbyn:

- No update on contract liability insurance but will reach out. We will need to purchase another copy of Quickbooks for Rosemary. Jeremy has a site-based license, Robbyn will look into it to ensure secure access. Our books are audited annually.

Meeting adjourned at 12:31 PM

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